

# CONDITIONAL USE - PROCESS

## TIME FRAME

🕒 2 - 3 MONTHS



### APPLICATION RECEIVED

Application submitted and pre-screened to ensure submittal requirements are met and fees are paid.

### PLANNER ASSIGNED

Application reviewed by Planner to ensure complete documentation (if incomplete, the applicant will be provided a list of missing info to submit).



### APPLICATION MODIFICATIONS

Modifications based on public input & City Department review comments (if needed, applicant must submit updates). Minor issues will be conditions of approval.

### PUBLIC NOTICE

Public notices sent to nearby neighbors, property owners and Community Councils (when required by ordinance). Application routed to City Departments for review.

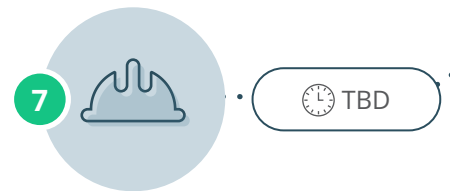


### PUBLIC HEARING

Public hearing scheduled, notices sent and staff report produced.

### DECISION & APPEAL PERIOD

Public hearing held and decision made. 10 day appeal period starts after decision.



### BUILDING PERMIT PROCESS

Start of building permit process.  
Time frames determined by Building Services.  
[www.sl.gov/buildingservices](http://www.sl.gov/buildingservices)

**DISCLAIMER:** APPLICATION TIME FRAMES MAY VARY DEPENDING ON CURRENT WORKLOAD AND COMPLEXITY OF APPLICATIONS. INCOMPLETE OR MISSING INFORMATION ON DRAWINGS AND APPLICATION FORMS WILL DELAY THE PROCESS.